



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219

**Stephen Brich**  
Commissioner

### **MEMORANDUM**

**TO:** New Products Applicants

**FROM:** VDOT New Products Committee

**SUBJECT:** New Products Application

The Virginia Department of Transportation's (VDOT's) New Product Evaluation Program is intended for innovative products that will add value, improve quality, and/or increase performance and that are not covered by specifications, plans, or other Department standards. A new product is not a product that simply costs less than a currently used material or will save the Department money without meeting or exceeding current engineering and/or quality standards. The information you provide in the attached application will be used for a preliminary evaluation to determine if it meets the qualifications of a New Product. *Below, please review the Department's specifications, standards and approved products list carefully and limit your submittals to products that are new and innovative and have VDOT interest.*

You will be notified with the decision of VDOT's New Products Committee. Your product may be listed on our New Products Evaluation List found at <http://www.vdot.virginia.gov/business/resources/Materials/bu-mat-NPEL.pdf>.

You may also be contacted for additional information. If your product is found to be classified by a specification or standard, you will be directed to the appropriate VDOT personnel. This procedure is intended to facilitate a thorough review with a prompt response by the Department to your company.

Please provide trade literature, test data, Safety Data Sheets, product specifications, instructions, benefit cost analysis, projected life and product guarantee **electronically**. Clearly state the benefit of the use of this innovative product to the Department and identify an application and/or location in the transportation system for the use of this product. If it is requested to present your material to the Committee, please send a minimum of five copies of color photographs, pamphlets, booklets, binders or other professionally produced materials.

Below are links to assist with the submittal process.

Specifications:

[https://www.virginiadot.org/business/resources/const/VDOT\\_2020\\_RB\\_Specs.pdf](https://www.virginiadot.org/business/resources/const/VDOT_2020_RB_Specs.pdf)

Standards:

[https://www.virginiadot.org/business/locdes/vdot\\_road\\_and\\_bridge\\_standards.asp](https://www.virginiadot.org/business/locdes/vdot_road_and_bridge_standards.asp)

Approved Lists:

[http://www.vdot.virginia.gov/business/resources/Materials/ApprovedLists/Materials\\_Approved\\_Lists.pdf](http://www.vdot.virginia.gov/business/resources/Materials/ApprovedLists/Materials_Approved_Lists.pdf)

Contact the following Divisions for traffic control devices, barriers and retaining walls.

Traffic Control Devices – Contact Traffic Engineering Division, 804-786-2965

<http://www.vdot.virginia.gov/business/trafficeng-productlists.asp>

Traffic Barriers – Contact Location & Design Division, 804-786-1805

[http://www.vdot.virginia.gov/business/locdes/Roadside\\_Safety\\_Devices.asp](http://www.vdot.virginia.gov/business/locdes/Roadside_Safety_Devices.asp)

Retaining Walls – Contact Structure & Bridge Division, 804-786-4575

<http://www.vdot.virginia.gov/business/bridge-manuals.asp>

Send application and attachments to: [laura.hisey@vdot.virginia.gov](mailto:laura.hisey@vdot.virginia.gov)



For Office Use Only  
VDOT Number: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Assigned Division(s): \_\_\_\_\_

## Virginia Department of Transportation Preliminary Information for Product Evaluation

The following information is to be included in a submittal package of no more than three pages.

**Product Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Manufacturer:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

List specific AASHTO, ASTM, MUTCD, requirements the product meets. \_\_\_\_\_

Has the product been evaluated (or currently under evaluation) by the National Transportation Product Evaluation Program (NTPEP)? \_\_\_\_\_ NTPEP Submittal and Report Number \_\_\_\_\_

Has the product been submitted to another division within the Department? If so, provide contact information. \_\_\_\_\_

Has the product been approved for use by other agencies/states? If so, provide contact information. Up until this happens, a project may refuse to use the product for any or no reason as it is considered experimental. \_\_\_\_\_

Briefly describe when, where, and how the product would be used as well as the benefits for allowing the use of this type of product. If applicable, describe VDOT's current method of performing such functions. **Product brochures, test reports and manuals will not be accepted in lieu of application.** \_\_\_\_\_

Does this product meet the requirements of current VDOT Special Provisions SP102-000510-02 and SP107-003000-00, regarding "Buy America" requirements for iron and steel products and components, and "BABA requirements" for Construction Materials and Manufactured products, respectively? Producers, Suppliers, or Manufacturers on VDOT Materials Approved Lists or the New Products Evaluation List, or any other suppliers of materials to VDOT, must be able when

supplying materials on VDOT federal aid projects to provide documentation that proves unbroken traceability of the covered materials' lot and heat number from initial melt (for iron and steel products or components) or from raw materials origin (for Construction materials) through all stages of manufacturing and modifications and through all stages of procurement, including for brokers who may never even receive shipment of the materials. \_\_\_\_\_

**NOTE:** There must have VDOT interest in trying this product to be listed on the NPEL. Who has been contacted at VDOT or what VDOT project is interested in trying this product? Please list name, title, company, if not VDOT, include phone number and email address. \_\_\_\_\_